

**THE UNIVERSITY OF HONG KONG
CONVOCATION**

**Ordinary General Meeting
Monday, June 22, 2009**

NOTES ON PROXY FORM

1. If you are unable or do not intend to attend the Ordinary General Meeting, you may, by a duly completed and signed written instrument, appoint a proxy to vote at the meeting on your behalf. You may obtain the proxy form from the office of the Convocation Secretariat, c/o Development & Alumni Affairs Office (Tel: 2859-2603) or the Convocation website (www.hku.hk/convocat/). If you are going to vote personally at the Ordinary General Meeting (OGM), please do not appoint any proxy.

2. The proxy form must be duly signed, completed, and deposited with the Clerk of Convocation not less than 72 hours prior to the time for holding the OGM i.e., **no later than 6:15 pm, June 19, 2009** via the Convocation Secretariat, c/o Development & Alumni Affairs Office, Room 738, 7/F Knowles Building, The University of Hong Kong, Pokfulam Road, Hong Kong, during office hours (9:00 am – 5:00 pm, Monday to Friday; and 9:00 am – 6:15 pm on June 19, 2009). If sent to the Convocation Secretariat by fax or e-mail or in photocopy, the proxy form will not be valid.

4. The proxy form will be invalid if:
 - (a) it is received by the Convocation Secretariat after the closing time (i.e. **after 6:15 pm, June 19, 2009**);
 - (b) it is torn, defaced or otherwise damaged when received by the Convocation Secretariat;
 - (c) sent to the Convocation Secretariat by fax or email;
 - (d) there exists another proxy form by you;
 - (e) any parts of it is incomplete or inaccurate.

7. The records of the Development & Alumni Affairs Office shall be conclusive as to the receipt and accuracy of proxy forms.

**THE UNIVERSITY OF HONG KONG
CONVOCATION**

**Ordinary General Meeting
Friday, June 22, 2009**

Appointment of Proxy

**IF YOU ARE GOING TO VOTE PERSONALLY AT THE ORDINARY GENERAL MEETING,
PLEASE DO NOT APPOINT ANY PROXY.
PLEASE READ THE NOTES ON PROXY FORM BEFORE COMPLETING THE FOLLOWING.**

I (*full name*) _____, being a member of Convocation, hereby
appoint the following person as my proxy for the OGM to be held on June 22, 2009: -

Full name: _____

Identification Document and No.: _____

My Signature: _____

Graduation Year(s) and Degree(s): _____

Department and present post (*For HKU teaching staff*): _____

HKID No. / HKU Student No. (*delete as appropriate*): _____

Contact Tel No.: _____ E-mail address: _____

Date: _____

To be valid, this proxy form must be duly signed, completed, and deposited with the Clerk of Convocation no later than 6:15 pm, June 19, 2009 by lodging this proxy form with the Convocation Secretariat c/o Development & Alumni Affairs Office, Room 738, 7/F Knowles Building, The University of Hong Kong, Pokfulam Road, Hong Kong, during office hours (9:00 am – 5:00 pm, Monday to Friday; and 9:00 am – 6:15 pm on June 19, 2009).